

Mopex Consulting

Project Management Framework

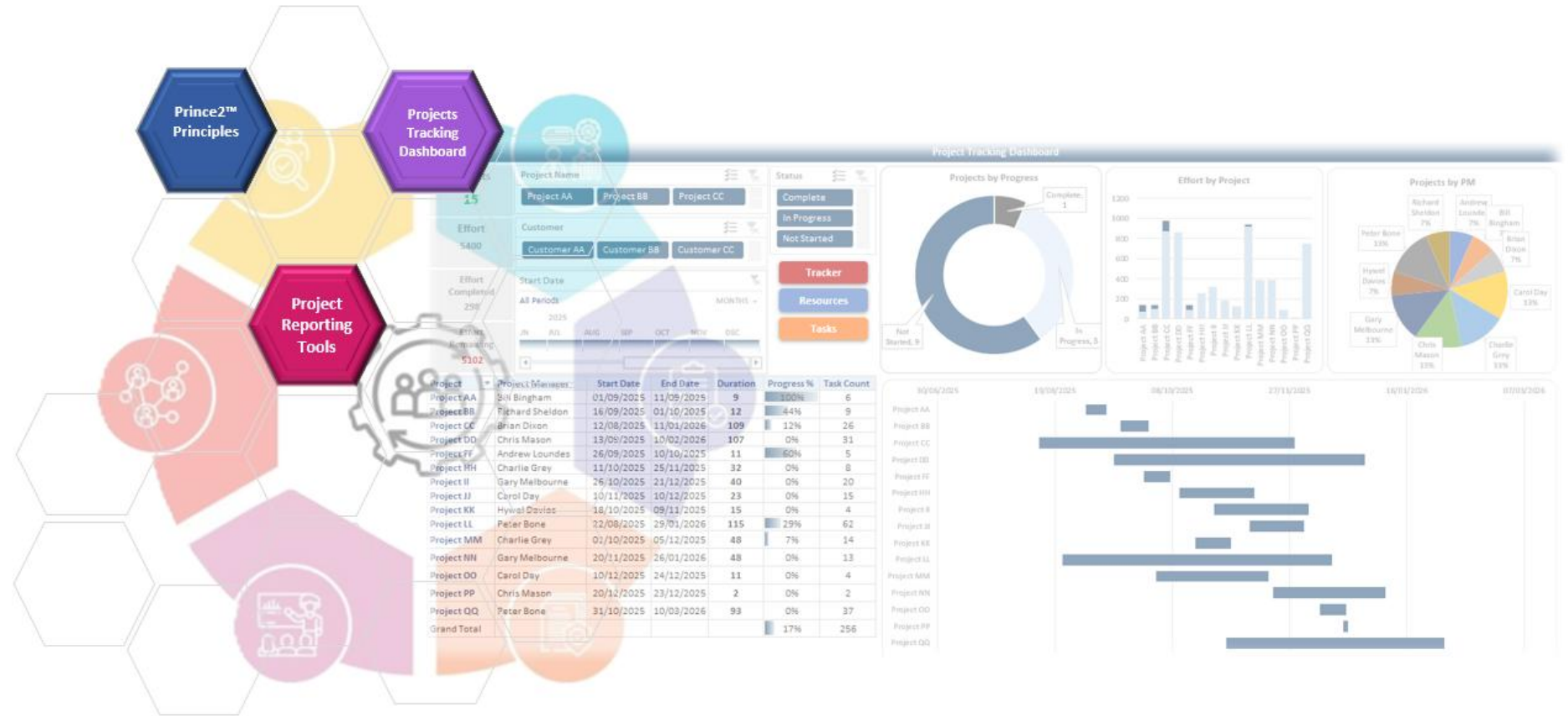


Operational Excellence, made measurable

Mopex Consulting Ltd

Operational Excellence, made measurable

Mopex Project Management & PMO



Deliver structured, transparent, and value-driven project execution using Mopex’s branded methodology—anchored in planning, control, and stakeholder alignment.

Project Planning

Mopex Benefits Tracker & ROI Calculator Template

Benefits Tracker

Benefit ID	Description	Type	Owner	Target Value	Actual Value	Status	Realisation Date	Linked Items	Notes
EN-001	Reduced processing time	Efficiency	Ops Lead	30% reduction	22% reduction	In Progress	MS-001, DEC-001	Automation phase underway	
EN-002	Improved audit readiness	Compliance	Compliance Lead	Full certification	Partial readiness	Delayed	MS-002, IS5-002	Awaiting client feedback	

ROI Calculator

IOI ID	Initiative	Owner	Investment (£)	Realised Benefit (£)	ROI (%)	Payback Period (months)	BCR	Status
IOI-001	Automation rollout	Ops Lead	£ 25,000.00	£ 38,000.00	52%	6.6	1.52	In Progress
IOI-002	QMS certification	Compliance Lead	£ 18,000.00	£ 12,000.00	-33%	18	0.67	At Risk
IOI-003	UX redesign	PM	£ 10,000.00	£ 8,500.00	-15%	11.8	0.85	Delayed

Benefits & ROI Dashboard

KPI Panel: Benefits Tracked, Realised vs At Risk, Avg ROI, Avg Payback, Avg BCR, Actuals, Benefit Distribution

Mopex Project Pipeline Tracker Template

Project Pipeline Tracker

Project ID	Client	Framework	Start Date	Status	Assigned Lead	Readiness Score	Proposal Stage	Pricing Mode	Notes / Updates
PRJ-001	Acme Corp	DMAIC	14/10/2025	Proposal Sent	Ops Consultant	60%	Awaiting Approval	Fixed Fee	Proposal sent 2-Oct
PRJ-002	BioMed Ltd	QMS	21/10/2025	Kickoff Scheduled	QMS Lead	90%	Approved	Day Rate	Kickoff pack ready
PRJ-003	GreenTech	LEAN	28/10/2025	Awaiting Client Input	LEAN Coach	40%	Drafting	ROI-Based	Pricing model under review
PRJ-004	SafeBuild	H&S	04/11/2025	Proposal Sent	H&S Consultant	70%	Awaiting Approval	Fixed Fee	SME availability confirmed
PRJ-005	FinEdge	PMO	11/11/2025	Kickoff Scheduled	PMO Lead	100%	Approved	Day Rate	Onboarding checklist complete

Pipeline Dashboard

KPI Panel: # projects in pipeline, % approved, avg readiness score, top 3 frameworks in demand

Bar Chart: Projects by framework

Trend Chart: Pipeline growth over time

Heatmap: Readiness vs Proposal Stage

Slicers: Filter by client, framework, lead, status

Mopex Budget Tracker Template

Budget Tracker

Cost ID	Category	Description	Budget (£)	Actual (£)	Variance
COST-001	Software	Annual license for analytics platform	£ 3,000.00	£ 2,800.00	£ 200.00
COST-002	Travel	Workshop travel & accommodation	£ 1,200.00	£ 1,450.00	-£ 250.00
COST-003	Training	Lean Six Sigma Black Belt course	£ 2,500.00	£ 2,500.00	£ 0.00

Budget Dashboard

KPI Panel: Total budget, total actual, % variance, % overspent items

Bar Chart: Spend by category

Pie Chart: Budget allocation

Trend Chart: Monthly spend vs budget

Slicers: Filter by owner, category, phase, status

Mopex Stakeholder Map Template

Stakeholder Map

Stakeholder ID	Name / Role	Department / Function	Influence	Interest	Engagement Level	Communication Needs	Preferred Channel	RACI Role	Notes
TK-001	Client Sponsor	Executive	High	High	Active	Weekly updates, strategic alignment	Email / Steering Committee	A	Key decision-maker
TK-002	Project Lead	Delivery	High	High	Active	Daily stand-ups, issue resolution	Teams / PM Tool	R	Owns delivery
TK-003	SME / Analyst	Technical	Medium	High	Consulted	Data inputs, validation	Email / Workshops	C	Supports ROI model
TK-004	QA / Compliance	Governance	Medium	Medium	Informed	Compliance checkpoints	Email / Review Pack	I	Ensures audit trail
TK-005	End User Rep	Operations	Low	High	Consulted	Usability feedback	Surveys / Interviews	C	Voice of the user
TK-006	External Auditor	Regulatory	High	Low	Informed	Final review, documentation	Email / Portal	I	Certification readiness

Stakeholder Dashboard

KPI Panel: # stakeholders mapped, % active engagement, % high influence/high interest, top 3 communication risks

Heatmap: Influence vs Interest matrix

Bubble Chart: Stakeholder density by department and role

Trend Chart: Engagement level over time

Slicers: Filter by stakeholder, role, influence, interest, communication channel

Dashboard

Task	Status	Owner	Progress	Start Date	End Date	Priority	
Submit design to leadership for approval	On Track	Nick Mason	Complete	16/05/2025	16/05/2025	1	
Make any amendments required by leadership	On Track	Nick Mason	Complete	19/05/2025	23/05/2025	5	
Populate H & S Documents	Milestone			30/06/2025			
Create a shared folder	On Track	Nick Mason	Complete	23/05/2025	23/05/2025	1	
Populate all documents on file	On Track	Nick Mason	Complete	26/05/2025	05/06/2025	1	
Create document registers	On Track	Nick Mason	Complete	05/06/2025	06/06/2025	1	
Format documents in line with current forms	Low Risk	Nick Mason	In Progress	09/06/2025	20/06/2025	2	
Build Management System	Milestone			31/07/2025			
Add documents to the system	Goal	Nick Mason	Not Started	0%	20/06/2025	30/06/2025	7
Create links to the new dashboard	Goal	Nick Mason	Not Started	0%	01/07/2025	12/07/2025	9
Complete final checks	Goal	Nick Mason	Not Started	0%	14/07/2025	18/07/2025	5
Handover to the leadership	Goal	Nick Mason	Not Started	0%	21/07/2025	29/07/2025	7

Mopex Project Management Framework

Purpose: Deliver structured, transparent, and value-driven project execution using Mopex’s branded methodology—anchored in planning, control, and stakeholder alignment.

Use Cases	Service Description
Operational Excellence and Compliance Projects QMS, H&S, and ESG Implementations Lean Six Sigma and Data Transformation Initiatives Client onboarding, scoping, and delivery tracking Fixed-fee and milestone-based engagements	<ul style="list-style-type: none"> ◊ Phase 1. Initiation and Scoping Purpose: Define the opportunity, scope, and success metrics. ◊ Phase 2. Planning Purpose: Build the plan, align resources, and set governance. ◊ Phase 3. Execution Purpose: Deliver workstreams, track progress, and manage risks. ◊ Phase 4. Monitoring and Control Purpose: Ensure systems are working and sustained. ◊ Phase 5. Closure and Handover Purpose: Wrap up, capture lessons, and transition ownership.

Mopex Project Management Toolkit (Suggested Assets)

Asset	Format	Purpose
Project Charter Template	Word/Excel	Define scope and objectives
RACI & Stakeholder Map	Excel	Clarify roles and engagement
Gantt & WBS Planner	Excel/PowerPoint	Structure timeline and tasks
RAID & Risk Register	Excel	Track risks and decisions
Status Report Template	Word/Excel	Communicate progress
KPI & Budget Dashboard	Excel/Power BI	Monitor performance and spend
Final Report-Out Deck	PowerPoint	Present results and close-out
Handover & Sustainment Pack	Word/Excel	Transfer ownership and governance

Project Tracking Documents linked to Dashboard

Mopex Project Tracker

Project ID	Project Name	Customer	Project Manager	Start Date	End Date	Duration	Progress %	Planned	Effort (Hrs)	Task Count	Status
MPX0001	Project AA	Customer AA	Bill Bingham	21/04/2026	01/05/2026	9	100%	72	72	6	Complete
MPX0002	Project BB	Customer BB	Richard Sheldon	06/05/2026	21/05/2026	12	44%	96	42	9	In Progress
MPX0003	Project CC	Customer CC	Brian Dixon	01/04/2026	31/08/2026	109	12%	872	104	26	In Progress
MPX0004	Proj										Not Started
MPX0005	Proj										In Progress
MPX0006	Proj										Not Started
MPX0007	Proj										Not Started
MPX0008	Proj										Not Started
MPX0009	Proj										Not Started
MPX0010	Proj										In Progress
MPX0011	Proj										In Progress
MPX0012	Proj										In Progress
MPX0013	Proj										In Progress
MPX0014	Proj										In Progress
MPX0015	Proj										In Progress

Mopex Project Resources

Project Manager	Project Name	Customer	Net Days	Planned Hrs	Effort Hrs	Balance	Over/Under
Bill Bingham	Project AA	Customer AA	9	72	72	0	0
Richard Sheldon							
Brian Dixon							
Chris Mason							
Andrew Loundes							
Charlie Grey							
Gary Melbourne							
Carol Day							
Hywel Davies							
Peter Bone							
Charlie Grey							
Gary Melbourne							
Carol Day							
Chris Mason							
Peter Bone							

Mopex Project Tasks

Project Name	Task Count	Overdue Tasks	Late Tasks	Future Tasks	Completed Tasks	Progress	Status
Project AA	6	0	0	0	6	100%	Complete
Project BB	9	0	0	5	4	44%	In Progress
Project CC	26	0	0	0	3	12%	In Progress
Project DD	31	0	0	0	0	0%	Not Started
Project FF	5	1	1	0	0	0%	Not Started
Project HH	8	0	0	0	0	0%	Not Started
Project II	20	0	0	0	0	0%	Not Started
Project JJ	15	0	0	0	0	0%	Not Started
Project KK	4	0	0	0	0	0%	Not Started
Project LL	62	0	0	0	0	0%	Not Started
Project MM	14	0	0	0	0	0%	Not Started
Project NN	13	0	0	0	0	0%	Not Started
Project OO	4	0	0	0	0	0%	Not Started
Project PP	2	0	0	0	0	0%	Not Started
Project QQ	37	0	0	0	0	0%	Not Started

Mopex Project Tracking Analysis

Summary: 15 Projects, 5424 Effort, 298 Completed, \$126 Remaining.

Effort by Project: Bar chart showing effort distribution across projects AA through QQ.

Projects by PM: Pie chart showing effort distribution by project manager.

Projects by Progress: Donut chart showing the status of projects (Complete, In Progress, Not Started).

Gantt Chart: Visual timeline of project durations from 09/12/2025 to 05/10/2026.

Some PM Project Tools

The image displays a collection of project management tool interfaces for the Mopex Project. The tools shown include:

- Mopex Project Daily Log:** A table with columns for Date, Area, Activity/Observation, Status, Owner, Evidence/Notes, and Follow-Up Required. It lists activities like 'Reviewed Document Control SOP' and 'Site inspection - PPE compliance'.
- Mopex Project Lessons Learned Log:** A table with columns for Lesson ID, Description, Category, Source, Owner, Impact, Recommendation, Status, Linked Items, and Notes. It includes lessons like 'KPI definitions lacked clarity' and 'Client feedback cycle delayed delivery'.
- Mopex Project Decision Log:** A table with columns for Decision ID, Description, Date, Decision Maker, Impact, Status, Rationale, Follow-Up Actions, and Links. It shows decisions such as 'Proceed with Phase 2' and 'Re-baseline project timeline'.
- Mopex Project Budget Tracker:** A table with columns for Cost ID, Category, Description, Budget (£), Actual (£), Variance (£), Owner, and Status. It tracks costs for software licenses, travel, and workshop accommodation.
- Mopex Project Benefits Register:** A table with columns for Initiative, Benefit Category, Owner, Start Date, Time to Impact, Benefit Type, and Annual Benefit (£). It lists benefits like 'Productivity Gain' and 'Compliance Risk Reduction'.
- Mopex Project RAID Log:** A table with columns for RAID ID, Type, Description, Impact, Likelihood, Owner, Status, and Mitigation/Next. It tracks Risks (RSK), Assumptions (ASM), Issues (ISS), and Dependencies (DDP).
- Mopex Project Quality Register:** A table with columns for Quality ID, Name, Requirement/Standard, Compliance Status, Owner, and Evidence/Contract. It lists quality standards like 'GMS' and 'H&S'.
- Mopex Project RACI Assignment Register:** A grid showing RACI assignments for various tasks across different project roles.
- Mopex Project Resource Data:** A table with columns for Resource Name, Project Role, Task Details, Duration, Planned Hrs, Effort Hrs, Balance, and Over/Under.
- Mopex Project Task Register:** A table with columns for Task Register ID, Task Description, Priority, Owner, Start Date, End Date, Duration, Task Type, Progress %, Phase, Status, Dependencies, Notes, and Follow-Up Required.
- Mopex Project Milestone Tracker:** A table with columns for Milestone ID, Description, Target Date, Owner, Status, Completion Date, RAG Status, Dependencies, Linked Items, and Notes.
- Mopex Project Risk Register:** A table with columns for Risk ID, Description, Probability, Impact, Status, Mitigation, and Review Date.
- Mopex Benefits Types Info:** A table with columns for Benefit Type, Definition, Example, and Measurement/APS.

In the foreground, a central dashboard titled 'Mopex Project Management System' provides a comprehensive overview. It features a navigation menu with options like Daily Log, Lesson Log, Decision Log, Budget, Benefits, RACI Matrix, Resources, Project Tasks, Milestones, Risks, Issues, RAID Log, and Quality. The dashboard includes several key visualizations:

- Project Costs:** A bar chart showing Budget Costs (£6,700.00), Actual Costs (£6,750.00), and Training costs (£2,500.00).
- Tasks by Progress:** A donut chart showing the distribution of tasks across different progress stages.
- Effort by Tasks:** A bar chart showing the effort required for each task from Task 01 to Task 10.
- Resource Hours:** A horizontal bar chart showing the hours spent by various team members on different tasks.
- Progress %:** A gauge showing the overall project progress at 25%.
- Risks:** A small indicator showing 5 risks.