

Mopex Consulting

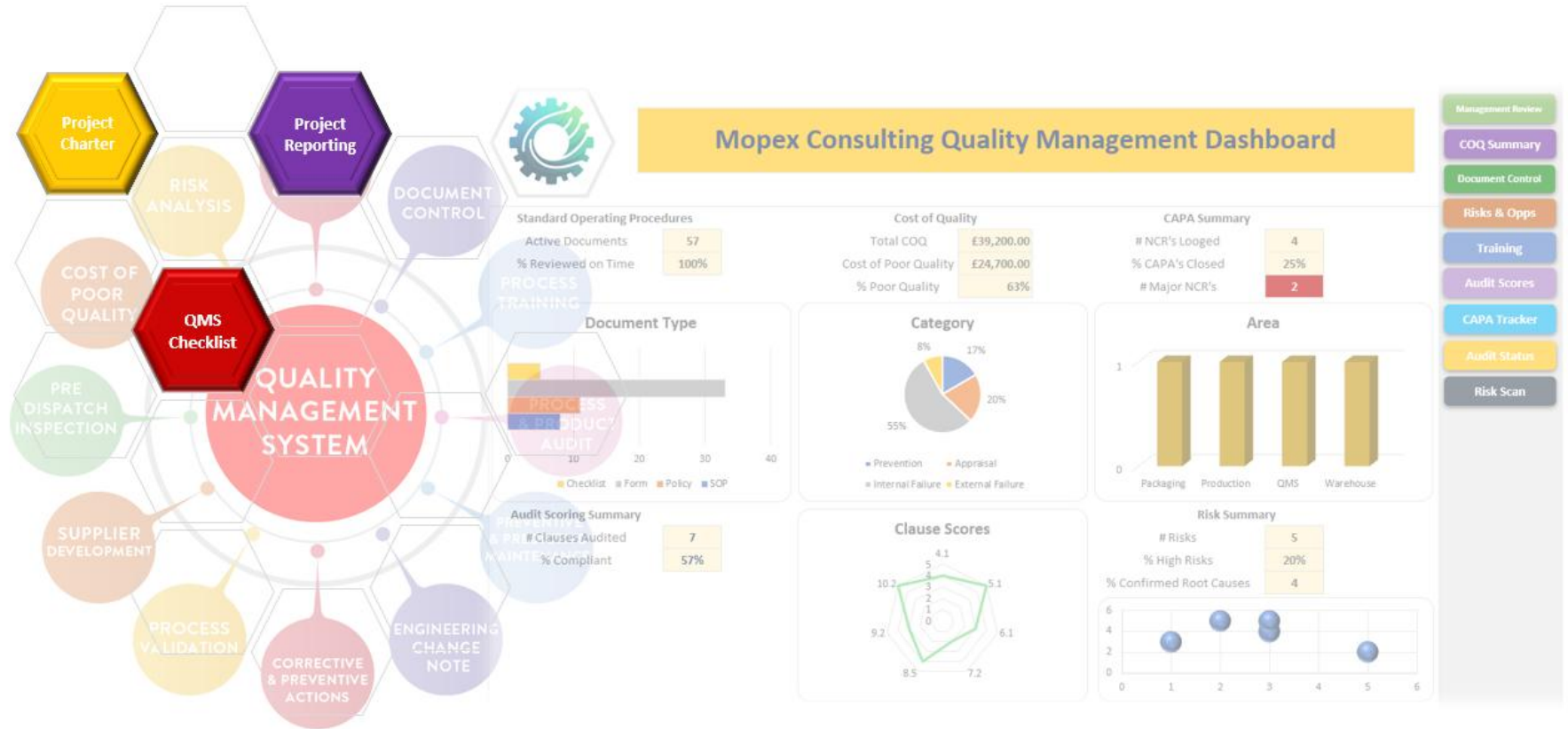
QMS Framework



Operational Excellence, made measurable

Mopex Consulting Ltd

Mopex QMS Framework



Deliver a compliant, scalable, and auditable QMS aligned to ISO 9001 or sector-specific standards, enabling process control, risk mitigation, and performance improvement.

Pre-Project Assessments

QMS Maturity Level Scoring

Excel Tool Structure

QMS Dimension	Score (1-5)	Notes / Evidence	Recommended Action
Policy & Objectives	3		
Document Control	2		
Process Ownership	4		
Internal Audits	3		
Corrective Actions	2		
Management Review	3		
Continuous Improvement	5		

Calculated Outputs

Metric	Outcome
QMS Maturity Index (%)	63%
Avg. Maturity Score	3
QMS Maturity Level	Defined

Maturity Scores

QMS Dimension

QMS Maturity Map

QMS Maturity Map

Maturity Summary

Domain	Score (1-5)	RAG Rating	Notes
Strategy Alignment	3	Fair	Quality goals not fully cascaded
Process Control	2	Poor	SOPs inconsistent across sites
Risk Management	4	Good	Risk register active and reviewed
People & Competence	3	Fair	Training matrix needs refresh
Data & Insights	2	Poor	KPIs tracked but not analysed
Continuous Improvement	3	Fair	CI board launched, low engagement
Governance & Review	5	Good	Management reviews on schedule

Maturity Drivers

Domain	Gap Driver	Validation Method	Status	Linked Tool
Strategy Alignment	No KPI cascade	Policy review	Confirmed	Strategy Map
Process Control	SOP variation	Site audit	Confirmed	SOP Tracker

QMS Maturity Results

QMS Maturity Results and

Dimension	Current Level	Target Level	Gap	Priority
Policy & Objectives	3	4	1	Medium
Document Control	2	3	1	High
Process Ownership	4	5	1	Low
Internal Audits	3	4	1	Medium
Corrective Actions	2	4	2	High
Management Review	3	5	2	Medium
Continuous Improvement	5	5	0	Low

90 Day Roadmap

Dimension	Score	Week 1-2	Week 3-4	Week 5-8
Document Control	2	Conduct defect analysis	Launch CAPA training	Build SPC dash
Corrective Actions	2	Audit current tools	Train on dashboard use	Automate KPI tr
Internal Audits	3	Review risk assessments	Launch safety training	Set up H&S

QMS Diagnostic

QMS Diagnostic

Client & Project Info

Company Name	Auto-filled from intake form
Sector / Industry	Dropdown list
Site / Area Assessed	Free text or dropdown
Assessor Name	Mopex consultant name
Date of Assessment	24/11/2025
Framework Linkage	QMS

QMS Element Scoring Matrix

QMS Element	Definition	Score (1-5)	Comments / Evidence
Leadership & Commitment	Evidence of leadership engagement and support	2	
Customer Focus	Processes to understand and meet customer requirements	3	
Risk Management	Identification and mitigation of risks	4	
Document Control	Effectiveness of document management systems	2	
Process Control	Consistency and control of operational processes	2	
Training & Competence	Adequacy of training and staff competence	3	
Internal Audits	Frequency and effectiveness of internal audits	3	
Corrective Actions	Timeliness and effectiveness of corrective actions	5	
Continuous Improvement	Evidence of ongoing improvement initiatives	3	
Compliance & Regulatory	Adherence to relevant standards and regulations	3	

QMS Prioritisation Matrix

Waste Type	Frequency	Impact	Priority	Notes
Risk Management	High	High	Critical	Drives excess WIP
Training & Competence	Medium	High	High	Affects delivery

- Matrix
- g Matrix
- BI Dashboard
- er
- Pack

🕒 Mopex QMS Implementation Project Framework

Purpose: Deliver a compliant, scalable, and auditable QMS aligned to ISO 9001 or sector-specific standards, enabling process control, risk mitigation, and performance improvement.

Use Cases	Service Description
ISO 9001 implementation	<ul style="list-style-type: none"> ◊ Phase 1. Diagnostics and GAP Analysis
Supplier quality and audit readiness	Purpose: Assess current state against standards and best practices.
Internal QMS redesign or upgrade	<ul style="list-style-type: none"> ◊ Phase 2. System Design
Integration with H&S, ESG, or operational frameworks	Purpose: Build the structure, policies, and procedures.
Quality maturity uplift across functions	<ul style="list-style-type: none"> ◊ Phase 3. Implementation and Training
	Purpose: Deploy systems and build capability.
	<ul style="list-style-type: none"> ◊ Phase 4. Monitoring and Control
	Purpose: Ensure systems are working and sustained.
	<ul style="list-style-type: none"> ◊ Phase 5. Certification and Continuous Improvement
	Purpose: Prepare for external audits and embed CI.

📁 Mopex QMS Toolkit (Suggested Assets)

Asset	Format	Purpose
QMS Diagnostic Checklist	Excel	Assess current compliance status
SOP Template Pack	Word/Excel	Standardise documentation
Document Control Register	Excel/Notion	Track versions and access
Training Matrix & Tracker	Excel	Map and monitor competencies
KPI Dashboard	Excel/Power BI	Visualise quality performance
Audit Evidence Pack	Word/Excel	Prepare for certification
Management Review Slide Deck	PowerPoint	Present QMS performance and risks
Certification Checklist	Word/Excel	Validate readiness for audit

QMS Project Tracking Documents linked to Dashboard

Mopex QMS Project Charter

Mopex QMS Project Charter

Section 1: Project Definition

Project Title	Standardise QA Documentation & SOPs
Sponsor	Client Quality Director
Project Lead	Mopex Consultant
Start Date	12/01/2026
Target Completion	10/04/2026

Section 2: Problem Statement

The current QA documentation is inconsistent across sites, with outdated SOPs, unclear version control, and audit non-conformities. This poses compliance risks and reduces operational reliability.

Section 3: SMART Goals

Goal	Metric	Target
Improve SOP compliance	SOP audit pass rate	≥ 95%
Standardise documentation	% SOPs in new format	100%
Reduce audit findings	of non-conformities	≤ 2 per audit

Section 4: Stakeholder Map

Role	Name	Influence	Engagement Plan
Sponsor	Quality Director	High	Monthly governance board
QA Lead	Jane Smith	High	Weekly working sessions
Site Managers	Ops Leads	Medium	SOP rollout workshops

Section 5: Scope & Boundaries

In Scope: QA documentation, SOPs, version control, audit readiness

Mopex Benefits Tracker & ROI Model

Mopex Benefits Tracker & ROI Model

Forecasted Benefit (£)	Actual Benefit (£)	Owner	Status	Notes
£30,000.00	£15,500.00	Ops Lead	In Progress	Linked to CI-001

Implementation Cost (£)	Net ROI (£)	Payback Period (Months)	Strategic Fit	Owner	Notes
£15,200.00	£14,800.00	6.1	5	Ops Lead	Linked to CI-001

Benefits £

Actual Benefit (£)

Strategic Fit Ratio

Document	Goal	Milestone	Status	Progress	Start	End
Stakeholder Map	Goal					
Gap Analysis Matrix	Goal					
Implementation Charter	Goal					
System Design	Milestone		Not Started	10%	19/01/2026	23/01/2026
Process Inventory	Goal	Delivery Lead	In Progress	50%	19/01/2026	19/01/2026
SOP Template Pack	Goal	Compliance Lead	Not Started	0%	20/01/2026	20/01/2026
Document Control Register	Goal	PM	Not Started	0%	21/01/2026	21/01/2026
Risk & Opportunity Log	Goal	Delivery Lead	Not Started	0%	22/01/2026	22/01/2026
Quality Policy & Objectives	Goal	Compliance Lead	Not Started	0%	23/01/2026	23/01/2026
Implementation and Training	Milestone		Not Started	0%	26/01/2026	26/01/2026
SOP Development Tracker	Goal	Delivery Lead	Not Started	0%	26/01/2026	26/01/2026
Training Matrix	Goal	Compliance Lead	Not Started	0%	27/01/2026	27/01/2026
Communication Plan	Goal	PM	Not Started	0%	28/01/2026	28/01/2026
QMS Portal Setup	Goal	Delivery Lead	Not Started	0%	29/01/2026	29/01/2026
Internal Audit Schedule	Goal	Compliance Lead	Not Started	0%	30/01/2026	30/01/2026

Mopex QMS Project Overview

Mopex QMS Project Overview

Project Charter | Business Case | Benefits & ROI | Metrics | Progress Chart | Risk Register | Issue Register | Lessons Log | Project Report

Project Details

Client Name: Muffin & Co Bakery
 Project Name: Standardise QA Documentation & SOPs
 Project Duration: 12/01/2026 - 10/04/2026 (65 days)

Project KPI's

Total Phases: 5
 Current Phase: Diagnostic and GAP Analysis
 Phase Progress %: 40%

Benefits & ROI Summary

Total Forecasted Benefit (£): £30,000.00
 Total Realised Benefit (£): £15,500.00
 Net ROI (£): £22,400.00

Benefits £

Project Timeline

Risks

Open: 5
Mitigated: 1

Task Status

- # of Tasks: 25
- Complete Tasks: 2
- In Progress: 1
- Tasks ON HOLD: 1
- Tasks Overdue: 1
- Not Started: 21

Project Status

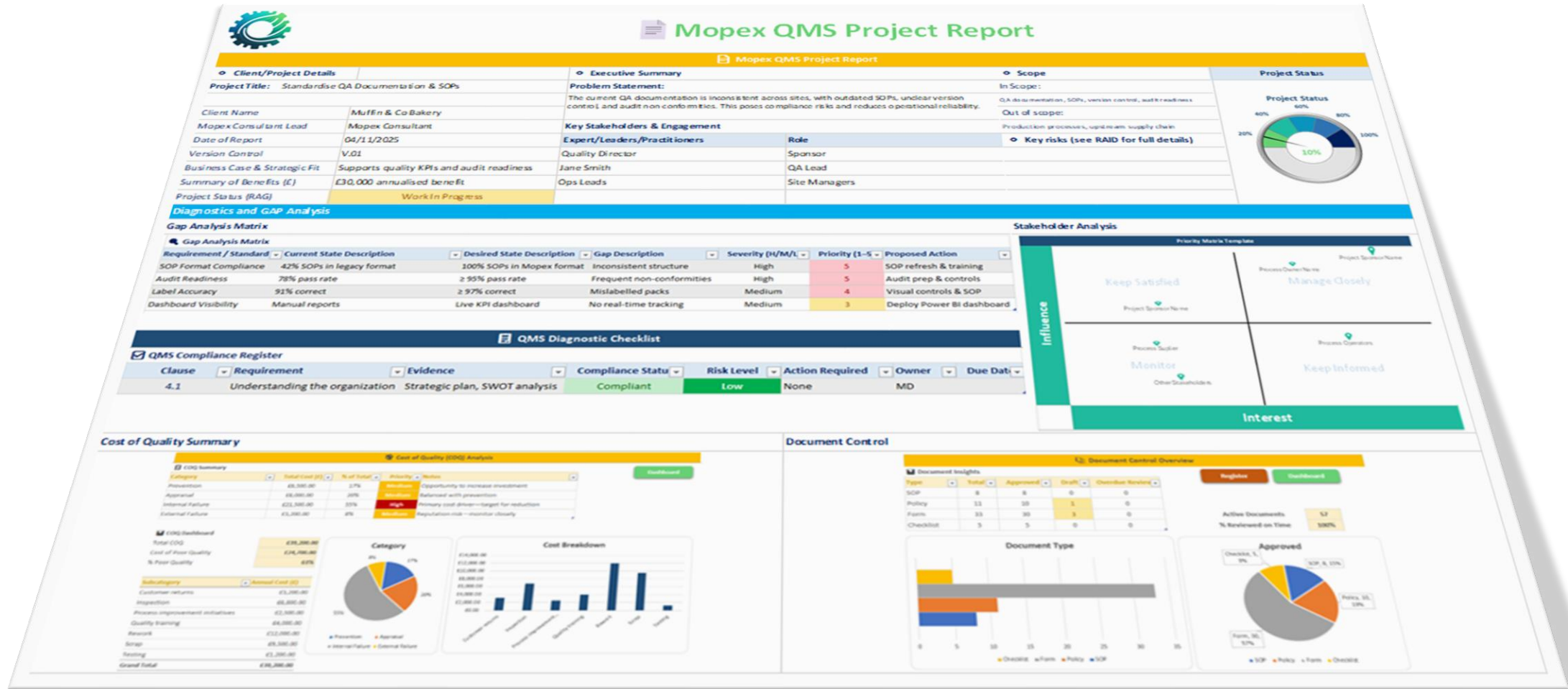
40% Complete, 60% In Progress, 80% Not Started, 100% On Hold

Overall Status: 10%

Metric Status

0% At Risk, 0% Off Track

QMS A3 Project Reporting



Some QMS Project Tools

Mopex Gap Analysis Matrix Template

Header & Context

Company Name: Auto-filled from intake form
 Assessed Area: e.g. QA Documentation, Packaging Line
 Framework Linkage: Dropdown: LEAN, DMAIC, QMS, etc.
 Assessor Name: Mopex Consultant
 Date of Assessment: Date picker
 Charter Reference: Link to Project Charter

Gap Analysis Matrix

Requirement / Standard	Current State Description	Desired State Description	Gap Description	Severity (H/M/L)	Priority (1-5)	Proposed Action
IOP Format Compliance	42% SOPs in legacy format	100% SOPs in Mopex format	Inconsistent structure	High	5	SOP refresh & tr

Mopex QMS Diagnostic Checklist Template

QMS Compliance Register

Clause	Requirement	Evidence	Compliance Status	Risk Level	Action Required	Owner	Due Date
4.1	Understanding the organization	Strategic plan, SWOT analysis	Compliant	Low	None	MD	

QMS Risk & Compliance Dashboard

KPI Panel: 6 Clauses Compliant
 High-Risk Non-Compliant: 0
 Top 3 Risk Areas: 0
 Visuals: Pareto Chart: 0
 Heatmap: 0

Mopex Document Control Register

Document Register

Document ID	Title	Type	Process Owner	Version	Date Issued	Review Date	Approval Status	Approved By	Location	Access Level	Linked Process
OP-001	Goods Inward Inspection	SOP	Operations	v1.3	12/01/2024	12/01/2025	Approved	Q. Manager	Notion/QMS Portal	Restricted	Receiving
OL-003	Quality Policy	Policy	MD	v2.0	01/01/2024	01/01/2026	Approved	MD	SharePoint	Public	All
RM-015	NCR Form	Form	QA	v1.1	20/06/2024	20/06/2025	Draft	QA Lead	Excel Tracker	Confidential	Nonconform
PK-009	Packaging Checklist	Checklist	Production	v1.0	05/09/2024	05/09/2025	Approved	Ops Lead	Notion	Restricted	Packaging

Mopex Skills and Competency Matrix Template

Skills & Competency Register

Role	Skill / Competency	Required Level	Current Level	Gap	Status	Linked Training	Review Date	Remarks
Goods-In Operator	Barcode scanning	Advanced	Intermediate	Yes	In Progress	TR001	01/10/2025	New scanner installed
LMS Lead	Audit prep protocol	Expert	Advanced	Yes	Scheduled	TR002	15/10/2025	Linked to AUD003
QA Lead	LMS evaluation	Intermediate	Intermediate	No	Completed	TR003	05/09/2024	LMS user handbook

Mopex Process Control Reference Matrix Template

Process Control Matrix

Process ID	Process Name	Owner	SOP Ref	Control Type	Control Method	Frequency	Metric
PR001	Goods-In Inspection	Ops Manager	SOP-001	Preventive	Visual + Barcode Scan	Daily	% Acc
PR002	Document Review	QMS Lead	SOP-002	Detective	Checklist + Peer Review	Monthly	Review
PR003	Training Validation	HR Lead	SOP-003	Preventive	LMS Sync + Quiz	Quarterly	
PR004	Audit						

Mopex Internal Audit Program Template

Internal Audit Program

Audit ID	Area	Frequency	Scope	Auditor	Last Audit	Next Audit	Status	Linked Findings
IA-001	Production	Quarterly	SOP compliance	J. Smith	15/06/2025	15/09/2025	Scheduled	CAPA-024 CAPA-031 CAPA-037

Mopex Quality Objectives Register

Quality Objectives Register

Objective ID	Objective Statement
QO001	Improve goods-in accuracy
QO002	Reduce SOP non-compliance
QO003	Increase audit readiness
QO004	Enhance supplier performance

Mopex Cost of Quality (COQ) Analysis Template

COQ Breakdown

Category	Subcategory	Metric	Annual Cost (£)	Source	Notes
Prevention	Training	Operator training hours	£ 4,000.00	HR logs	Includes SOP refreshers
	SOP Development	Time spent on SOP creation	£ 2,500.00	QA records	Linked to RCA and Control Plan
Appraisal	Inspection	QA labour cost	£ 6,800.00	Timesheets	Visual checks + dashboard review
	Testing	Seal strength tests	£ 1,200.00	Lab reports	Batch-level validation
Internal Failure	Rework	Labour + material	£ 12,000.00	ERP	Label misalignment and sealing issues Addressed via ERP and manual logs Review shipping and handling

Mopex NCR & CAPA Tracker Template

NCR & CAPA Tracker

NCR ID	Date	Area	Description	Severity	Status	Root Cause	CAPA ID	CAPA Status	Effectiveness Check
NCR-001	15/06/2025	Production	SOP deviation	Major	Closed	Outdated SOP	CAPA-024	Closed	Verified
NCR-002	10/09/2025	Warehouse	Labelling error	Minor	Open	Training gap	CAPA-031	In Progress	Pending
NCR-003	05/09/2025	QMS	Missing training records	Major	In Progress	LMS sync failure	CAPA-037	Open	Not Started
NCR-004	20/07/2025	Packaging	Seal strength below spec	Moderate	Open	Material inconsistency	CAPA-042	Pending	-

Sheet: CAPA Dashboard

KPI Panel: # NCRs logged, % CAPAs closed, top 3 recurring root causes
 Pareto Chart: Most frequent NCR categories
 Heatmap: CAPA status by site or process
 Trend Chart: CAPA closure rate over time
 Slicers: Filter by severity, root cause, CAPA status

Mopex QMS Framework



Mopex QMS Project Deliverables

Mopex Quality Management System Project Framework

Phase	Element	Description	Check
<i>Diagnostic and GAP Analysis</i>			
Phase 1	QMS Diagnostic Checklist	Assess current state vs ISO 9001 requirements	<input type="checkbox"/>
	Scope Definition	Sites, functions, exclusions	<input type="checkbox"/>
	Stakeholder Map	Roles, influence, engagement strategy	<input type="checkbox"/>
	Gap Analysis Matrix	Identify compliance gaps and priorities	<input type="checkbox"/>
	Implementation Charter	Timeline, resources, success criteria	<input type="checkbox"/>
<i>System Design</i>			
Phase 2	Process Inventory	Catalogue of core and support processes	<input type="checkbox"/>
	SOP Template Pack	Standardised format for procedures	<input type="checkbox"/>
	Document Control Register	Versioning, access, retention logic	<input type="checkbox"/>
	Risk & Opportunity Log	ISO clause 6.1 alignment	<input type="checkbox"/>
	Quality Policy & Objectives	Strategic alignment and measurable goals	<input type="checkbox"/>
<i>Implementation and Training</i>			
Phase 3	SOP Development Tracker	Status of procedure creation	<input type="checkbox"/>
	Training Matrix	Role-based competency mapping	<input type="checkbox"/>
	Communication Plan	Internal rollout strategy	<input type="checkbox"/>
	QMS Portal Setup	Notion/SharePoint/Excel-based system	<input type="checkbox"/>
	Internal Audit Schedule	Pre-certification readiness checks	<input type="checkbox"/>
<i>Monitoring and Control</i>			
Phase 4	KPI Dashboard	Quality metrics (e.g. NCRs, audit scores)	<input type="checkbox"/>
	Nonconformance Log	Issue tracking and resolution	<input type="checkbox"/>
	Corrective Action Tracker	Root cause and closure status	<input type="checkbox"/>
	Management Review Pack	Clause 9.3 compliance and insights	<input type="checkbox"/>
	Continuous Improvement Log	Captured opportunities and actions	<input type="checkbox"/>
<i>Certification and Continuous Improvement</i>			
Phase 5	Audit-Ready Evidence Pack	Clause-by-clause documentation	<input type="checkbox"/>
	External Audit Tracker	Findings, actions, closure status	<input type="checkbox"/>
	Certification Checklist	Final readiness validation	<input type="checkbox"/>
	Lessons Learned Log	Post-audit insights and improvement areas	<input type="checkbox"/>
	Handover & Sustainment Plan	Ownership, updates, and long-term governance	<input type="checkbox"/>

Mopex QMS Framework



QMS Project Pricing

Mopex Quality Management System Project Framework				
Fixed Fee Model	Deiverables	Duration (W)	Tier Range	Price Range
OpEx Lite	Diagnostic + Roadmap	2–4	Bronze	£2,280–£3,800
OpEx Core	ISO 9001 QMS System	8–16	Platinum	£19,000–£30,400+
OpEx Plus	Core + Training + Dashboard + QMS Setup	8–20	Platinum	£19,000–£30,400+
OpEx Enterprise (Retention)	Monthly QMS CI Governance	TBC	TBC	TBC
Milestone Model	Deliverables	Timing	% of Total Fee	Price/Milestone
Gap Analysis & Planning	QMS audit, compliance map, implementation plan	Week 1–2	20%	OpEx Core Package Example £19,000.00
System Build	Policies, procedures, templates, registers	Week 3–5	25%	
Deployment	Training, rollout, internal audit prep	Week 6–8	25%	
Audit & Handover	Audit support, handover pack, improvement log	Week 9–10	20%	
Bonus ROI Pack	ROI logic, QMS dashboard, certification prep	Optional	10%	
Month Model	Deliverables	Timing	Fee (£)	
Month 1	QMS policy suite, compliance matrix, SOP templates	1	£7,600.00	
Month 2	Audit checklist, training packs, document control system	1	£7,600.00	
Month 3	Internal audit prep, corrective actions, ISO alignment	0.5	£3,800.00	
Month 4	Final review, management sign-off, certification support	0	£0.00	

Mopex ROI Forecast Model for QMS Projects

Mopex ROI Forecast Model for QMS Projects, it's designed to quantify the financial and operational impact of implementing Mopex QMS frameworks—covering GAP analysis, compliance, and audit-readiness.

1. Cost Inputs

Category	Typical Range
Mopex Implementation Fees	£25,000–£60,000 (fixed or day rate)
Internal Resource Allocation	100–300 hours (client-side)
Tooling & Digital Assets	£5,000–£15,000 (Notion, Power BI, Mopex templates)
Audit & Certification	£3,000–£10,000

2. Value Drivers

Driver	Mopex Impact Range
Audit Readiness Acceleration	3–6 months faster certification
Nonconformance Reduction	30–70% fewer NCRs post-implementation
Efficiency Gains (Process Time)	10–25% reduction in admin/process time
Risk Mitigation (Clause 6.1)	£10k–£100k avoided risk exposure
Quality Uplift (KPI Scores)	15–40% improvement in quality metrics

3. Example ROI Scenarios

Scenario	Cost (£)	Value (£)	ROI (%)
SME, ISO 9001, 1 site	£35,000	£120,000	243%
Mid-size, QMS + H&S integration	£55,000	£210,000	282%
Multi-site, ESG-aligned QMS	£75,000	£300,000	300%

QMS Project/Stand-alone Tool Kits

The image displays a collection of software toolkits for Quality Management Systems (QMS). The tools are presented as overlapping screenshots of various dashboards and reports, all featuring a consistent yellow and green color scheme and a gear icon logo.

Cost of Quality (COQ) Analysis: A dashboard showing a table of COQ categories (Prevention, Appraisal, Internal Failure, External Failure) with columns for Total Cost (£), % of Total, Priority (Low, Medium, High), and Notes. A summary table shows Total COQ of £8,300.00, Cost of Poor Quality of £24,700.00, and % Poor Quality of 63%.

Document Control Overview: A dashboard with a table of Document Insights (SOP, Policy, Form, Checklist) showing counts for Approved, Draft, and Overdue Review. It includes a pie chart for Document Type and a bar chart for Active Documents (57) with a 100% review rate.

Risks and Opportunities Log: A dashboard featuring a Likelihood vs Impact scatter plot and a Risk Register Summary table with columns for Risk ID, Description, Source, Likelihood, Impact, Score, RAG Rating, Owner, Status, and Linked To.

Audit Checklist (Scored): A dashboard showing an Audit Scoring Summary with 7 clauses audited and 57% compliance. It includes a Clause Scores radar chart.

Risk Register Summary: A dashboard with a Risk Register table and a bubble chart showing risk levels across different categories.

QMS Management Review Pack: A dashboard listing 9 items for review, including Previous Actions, Internal/External Issues, Performance & Metrics, Audit Results, Customer Feedback, Risk & Opportunity Review, Resource Adequacy, Improvement Opportunities, and Strategic Alignment.

NCR & CAPA Tracker: A dashboard with a CAPA Summary table and an NCR & CAPA Tracker table with columns for ICR ID, Date, Area, Description, Severity, Status, Root Cause, CAPA ID, CAPA Status, and Effectiveness Check.

Skills and Competency Matrix: A dashboard with a Competency Summary donut chart and a matrix showing skill levels (Intermediate, Expert, Advanced) for various areas.

Mopex Consulting Quality Management Overview: A central dashboard summarizing key QMS metrics: Standard Operating Procedures (57 active documents, 100% reviewed), Cost of Quality (Total £39,200.00, Cost of Poor Quality £24,700.00, 63% poor quality), CAPA Summary (4 logged, 25% closed, 2 major NCRs), Document Type (bar chart), Category (pie chart), Area (bar chart), Audit Scoring Summary (7 clauses audited, 57% compliant), Clause Scores (radar chart), and Risk Summary (5 risks, 20% high risks, 4 confirmed root causes).

A vertical banner for Mopex Consulting is overlaid on the center, with the text "Operational Excellence, made measurable" and "Mopex QMS Overview".

On the right side, there is a vertical navigation menu with buttons for: Management Review, COQ Summary, Document Control, Risks & Opps, Training, Audit Scores, CAPA Tracker, Audit Status, and Risk Scan.